

## **AGENDA**

### **CONTRA COSTA COUNTY JUVENILE JUSTICE COORDINATING COUNCIL PREVENTION, INTERVENTION & COMMUNITY ENGAGEMENT SUBCOMMITTEE**

**May 3, 2021**

**3:00 p.m. to 5:00 p.m.**

#### **Zoom Meeting Details on Page 2**

1. Welcome
2. Public Comment (speakers may be limited to two minutes)
3. Consider Approving the Record of Action for both March 1, 2021 and April 5, 2021 Meeting
4. Consider Change of Meeting Time
5. Work Plan Discussion
  - a. Community Outreach and Engagement Process
  - b. Review of Data & Services draft inventory questions
6. NEW: Subcommittee Member Announcements
7. Public Response to Subcommittee Work
8. Adjourn

The Juvenile Justice Coordinating Council (JJCC) will provide reasonable accommodations for persons with disabilities planning to attend JJCC meetings. Contact the staff person listed below at least 48 hours before the meeting. Any disclosable public records related to an item on a regular meeting agenda and distributed by staff to a majority of the members of the JJCC less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Suite 201, Martinez, CA during normal business hours, 8:00 a.m.-12:00 p.m. and 1:00-5:00 p.m. Materials are also available on line on the Probation Department's website. For additional information, contact: Deborah Caldwell, Executive Secretary (925) 313-4188  
[Deborah.Caldwell@prob.cccounty.us](mailto:Deborah.Caldwell@prob.cccounty.us)

Join Zoom Meeting

<https://zoom.us/j/95381335187?pwd=RUZlaStPY3lOSmttSytPcTRpTXVZdz09>

Meeting ID: 953 8133 5187

Passcode: 640583

One tap mobile

+16699006833,,95381335187# US (San Jose)

+13462487799,,95381335187# US (Houston)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

Meeting ID: 953 8133 5187

Find your local number: <https://zoom.us/j/95381335187?pwd=RUZlaStPY3lOSmttSytPcTRpTXVZdz09>

**RECORD OF ACTION**

**PREVENTION, INTERVENTION AND COMMUNITY OUTREACH SUBCOMMITTEE  
of the Juvenile Justice Coordinating Council (JJCC)**

**March 1, 2021**

**3:00 p.m. to 5:00 p.m.**

**ZOOM Virtual Meeting**

**Present:**

Jonathan Laba, Public Defender  
Andrea Tavenier, District Attorney  
Julius Van Hook, CBO Rep  
Marcus Walton, Office of Education  
Kiki Williams, Probation  
Tamisha Walker, Community Rep

**Absent:**

Stephanie Medley, Community Rep (RYSE)  
Denise Mills, Community Based Organization

Meeting called to order by Chair Tamisha Walker, Community Rep, at 3:06 p.m.

Item 2- Consider change of meeting time was voted on at the March 1, 2021 meeting (see below vote)  
However, was null and void due to a clerical error and the item being left off the agenda. This agenda item will be voted on at the April 5, 2021 meeting.

Jonathan Laba (Public Defender), Kiki Williams (Probation)  
Aye: All present

**Item 3 – Approve the Record of Action from the January 29, 2021 Meeting**

**Approve as Presented**

Jonathan Laba (Public Defender), Kiki Williams (Probation)  
Aye: All Present

**Absent for the vote:**

Andrea Tavenier, District Attorney

Item 5 – Motion to Move Forward Include Family Strengthening Annual Plan  
Marcus Walton (Office of Education), Kiki Williams (Probation)

Aye: All Present

Meeting adjourned at 4:13 p.m.

**RECORD OF ACTION**

**PREVENTION, INTERVENTION AND COMMUNITY OUTREACH SUBCOMMITTEE  
of the Juvenile Justice Coordinating Council (JJCC)**

**April 5, 2021**

**3:00 p.m. to 5:00 p.m.**

**ZOOM Virtual Meeting**

**Present:**

Andrea Tavenier, District Attorney  
Stephanie Medley, Community Rep (RYSE)  
Denise Mills, Community Based Organization  
Kiki Williams, Probation

**Absent:**

Jonathan Laba, Public Defender  
Julius Van Hook, CBO Rep  
Tamisha Walker, Community Rep  
Marcus Walton, Office of Education

Meeting cancelled due to lack of quorum by Andrea Tavenier, District Attorney at 3:12 p.m.

Meeting adjourned at 3:12 p.m.

## Service Inventory Questions

### Program Services

Please provide a description or list of program components/services provided. Which services are provided to youth? To families?

Does the program provide individual and/or group services?

Where is the program based? (e.g., home, office, online, faith-based)

Does the program have services provided by people with lived experience/peers/credible messengers?

Does the program have services provided by people who live in the areas they are serving?

(neighborhood-based)

What neighborhoods or regions does the program serve?

In what languages are services offered?

How many days per week do youth participate? (e.g., once a week, twice a week)

How many hours per week do youth participate?

Please list the most common sources of program referrals (e.g., self, friend, teacher, pastor)

What is the program cost to participants, if any?

### Population Served

What are the program eligibility criteria? (e.g., age range, neighborhood, gender, system involvement)  
drugs)

What are the three most common racial/ethnic groups the program serves?

Are there youth with needs the program is not equipped to serve?

### Service Capacity

How many staff does the program have? Full-time: Part-time:

Please describe the level of experience/training of program staff (e.g., certifications, degrees)

How many participants can the program serve at any given time? How many participants can the program serve in a year?

How many participants are currently enrolled? How many did the program serve last year? (If possible, break down by age, race, and zip code/region)

Has the program had a wait list in the last 24 months?

If so, how often does the program have a waitlist? (e.g., monthly, every few months)

If so, what is the average number of days people wait to receive services?

If so, what is the longest amount of time a participant has to wait before being connected to services?  
(number of days or months)

### Program Completion and Outcomes

What are the desired program goals for participants? (short-term goals = what participants could be expected to achieve during or directly after program completion; medium-term goals = what lasting changes would the program want to see 1 year after program completion)

How does the program define successful program completion?

Does the program offer incentives to clients for achievements made?

If possible, provide the completion numbers in past year (successful and unsuccessful)

What are the three most common reasons for unsuccessful completion?

**Program Information**

Organization contact information

Please list the funding sources for the program (e.g., County, City, private, etc.)

Would the program have a desire to expand services if additional funding were available?

Is the program interested in applying for County funding? If so, would they want training and technical assistance?

What other organizations in the community do you recommend we send this survey to?

**Blue = new suggestions from Data and Services Subcommittee**

**Suggestion from Data and Services Subcommittee: To reduce burden on respondents and increase likelihood of participation, identify smaller set of questions for an initial survey; ask respondents if they would be willing to complete a follow-up survey and include more detailed questions on follow-up survey.**

**Next steps: PICE will finalize list of questions. RDA will put questions into a Google Form and PICE members will assist with sharing it out with outreach contacts.**